

University of Washington

Request for Qualifications

[ARCHITECTURAL/ENGINEERING] SERVICES FOR**[PROJECT NAME]****Project Number:** [enter project number]

Submittal Date: [enter the submittal deadline date]

The University of Washington (UW) is soliciting Statements of Qualifications (SOQ) from [architectural/engineering] firms to provide design services for [enter very brief description of project and what services are needed. This should normally be the same as the first paragraph of the RFQ].

Obtaining the RFQ: A copy of the RFQ with additional information about the project and the selection process may be obtained at the following website address: <http://www.cpo.washington.edu>. Any addenda issued for the RFQ will be published at the same website address.

[Optional Pre-Submission Meeting]

Pre-Submission Meeting: Those interested in responding to the RFQ are encouraged to attend a Pre-Submission Meeting at [enter time a.m. p.m. on day, month, date, 2007]. The meeting will be held at [enter location].

Submittal Deadline: One unbound original and [enter number of copies to be submitted – corresponding to the number of members of the evaluation committee] bound copies of the information requested in the RFQ must be received at the University Facilities Building no later than [enter the time of day here – a.m. p.m. on enter month, date, and year].

MWBE: The University strongly encourages MBEs and WBEs certified by the State OMWBE to respond to this RFQ. Voluntary goals of 10% for MBEs and 6% for WBEs have been established for this project.

Questions: All questions regarding this RFQ should be addressed to [enter name of the Project Manager here], Project Manager, at (206) [enter Project Manager's phone number], or by e-mail at [enter Project Manager's e-mail address here]@u.washington.edu.

MICHAEL E. PURDY
Contracts Manager

Publication date(s) in the Seattle Daily Journal of Commerce: