

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
Klickitat County, Washington**

IN THE MATTER OF ESTABLISHING A )  
RESOLUTION GRANTING AUTHORITY )  
TO THE COUNTY ENGINEER TO ) RESOLUTION NO. 11604  
APPROVE CHANGE ORDERS )

WHEREAS, the Board of County Commissioners, meeting in regular session, and having before it the need to consider granting authority to approve and execute change orders to the County Engineer/Public Works Director; and

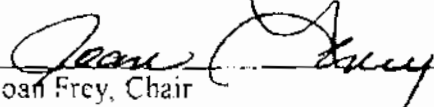
WHEREAS, Klickitat County reserves the right, under contract specifications, to make changes to the work, work methods, working days, or quantities, as necessary to satisfactorily complete projects as originally intended, and

WHEREAS, it is necessary to note who can approve a change order and further to note under what conditions and at what levels a change order can be executed by the County Engineer and under what conditions and at what level a change order must be executed by the Board of Commissioners, now

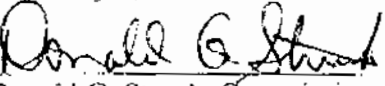
THEREFORE, BE IT RESOLVED that the Change Order Checklist herein provided shall be used in making determinations between the Board of Commissioners and the County Engineer regarding authority to execute change orders.

Dated this 6<sup>th</sup> day of July, 2004


BOARD OF COUNTY COMMISSIONERS  
Klickitat County, Washington

  
Joan Frey, Chair

  
Ray Thayer, Commissioner

  
Donald G. Struck, Commissioner

ATTEST.

  
Clerk of the Board  
Klickitat County, Washington

CHANGE ORDER CHECK LIST

	Approval Required	Approval Recommended
<i>I Executed by the Board of Commissioners</i>	BCC	CE/PWD
1. A cost or credit exceeding \$50,000		
2. A change in the contract documents beyond the scope, intent, or termini of the original contract.		
3. Any proposed revision or deletion of work that effects the condition of award requirements.		
4. Settlement of a claim		
<i>II Executed by the County Engineer/Public Works Director</i>	Approval Required	Approval Recommended
	CE/PWD	PE
5. A cost or credit equal to or less than \$50,000		BTA/ Consultant
6. A change in contract time greater than 10 and less than or equal to 30 working days must be related to changes implemented by change order.		
7. A change in contract time greater than 30 working days or a change in contract time unrelated to any change order.		
8. A determination of impacts and or overhead		

**CHANGE ORDER CHECK LIST**

	Approval Required	Approval Recommended	
		PE	BTA/ Consultant
9. Specification change, involving plan specifications	CE/PWD		
10. Material or product substitution.			
11. A structural design change in the roadway section.			
12. A determination of changed condition.			
13. Repair of damage qualifying as "Acts of God" or "Acts of the public enemy or of government authorities"			
14. A structural change for structures.			
15. "Verbal Approval" to proceed with the work prior to completing a signed change order by the executing authority.			