

**JEFFERSON COUNTY
ROAD IMPROVEMENT DISTRICT (RID)
CHECKLIST**

CONTACT PERSON: Name: _____
Address: _____

Phone #:

PETITION RECEIVED:
FEES PAID:

PETITION VERIFIED: Date: _____
By: _____

ENGINEER'S REPORT
& COST ESTIMATE: _____

BOND COUNSEL NOTIFIED: _____

Legal Counsel Notified _____

RESOLUTION OF INTENTION: _____
Posted: Date _____
By _____
Publication Dates: _____

NOTIFICATION LETTERS
TO PROPERTY OWNERS: _____

HEARING DATE: _____
Establish by Resolution: _____
Continue Hearing: _____
Terminate Proceedings: _____

ORDER IMPROVEMENTS:
Design: _____
Right-of-way Acquisition _____
Bidding: _____
Construction: _____

INSPECTIONS:
Development Review Division: _____

FINANCES:

Treasurer:

Assessment Roll Preparation

Bond Administration

Final Assessment Hearing

FINAL ASSESSMENT HEARING: _____

Accepted: _____

Rejected: _____

Comments: _____
