

Skagit County

NPDES II Permit Compliance

Submittal Date: Sept. 30

REQUEST FOR QUALIFICATIONS

NOTICE IS HEREBY GIVEN that Skagit County Public Works will accept statements of qualifications to assist Skagit County with implementing County code changes and other program components pursuant to National Pollution Discharge Elimination System Phase II (NPDES II) permit compliance.

PROJECT DESCRIPTION

Support the Skagit County Public Works Department in coordination with the Skagit County Planning and Development Services Department with the development, adoption and implementation of ordinances and any other necessary program components by August 2009 to comply with NPDES II Permit compliance requirements at that time. Specific tasks include:

1. Research and Project Management

1.1 Research Skagit County Code requirements for NPDES II permit compliance

1.2 Research for examples of concisely written and easy to implement NPDES II compliance code changes adopted by jurisdictions of similar size and character to Skagit County

1.3 Maintain effective communication with County Project Manager.

2. Develop draft and final Illicit Discharge Detection and Elimination (IDDE) Ordinance(s), Runoff Control Ordinance(s), and any related County Code revisions.

2.1 Lead related discussions with and presentations to the Skagit County Planning Commission and the Skagit County Board of Commissioners as necessary.

3. Develop and implement any other necessary program components and/or staff training for NPDES II permit compliance by August 2009.

REQUIREMENTS FOR RESPONSES TO REQUEST FOR QUALIFICATIONS

Consultants/Consulting firms must include the following in a well organized, concise Statement of Qualifications, limited to not more than 15 pages (excluding cover letter and staff resumes):

1. Legal name of consulting firm/sole proprietorship

2. Address, phone number and fax number

3. E-mail address and/or website address (if available)
4. Detailed qualifications, including firm's ability to be responsive and firm's expertise in developing programs that meet NPDES II compliance
5. Approach to this project including preliminary recommended steps and schedule to achieve adoption of County Code changes by August 2009
6. Designated Project Manager, staff roster, expertise, and availability
7. Five references for similar recent assignments.

SUBMISSIONS AND INQUIRIES

Interested consultants/consulting firms should submit five copies of their Statement of Qualifications to the Skagit County Public Works Department, 1800 Continental Place, Mount Vernon, WA 98273. Submittals are due by 4:00 p.m. on Tuesday, September 30, 2008. For additional information, contact Ric Boge, Skagit County Public Works Surface Water Management Section at (360) 336-9400 or rboge@co.skagit.wa.us. Persons with disabilities may request this information be prepared and supplied in alternate forms by contacting Ric Boge.

Each Statement of Qualifications will be reviewed and evaluated by a team made up of personnel from the Skagit County Public Works and Skagit County Planning and Development Services. Selection of the consultants to be interviewed will be based upon a point rating system using the following criteria: 1) Key personnel; 2) Firm and individual experience with similar projects; 3) Approach to project; 4) Ability to meet schedule and to be responsive; 5) Past performance/references.

Skagit County reserves the right to reject any or all submittals.

Skagit County ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin or sex in the provision of benefits and services resulting from the federally assisted programs and activities. For questions regarding Skagit County's Title VI Program, you may contact the Public Works Department's Title VI Liaison, Ann Marie Gutwein, at (360) 336-9400.

NOTICE GIVEN by Order of the Board of Skagit County Commissioners this 9th day of September, 2008.

JOANNE GIESBRECHT, Clerk of the Board

Skagit County Board of Commissioners