

CITY OF WALLA WALLA REQUEST FOR PROPOSALS

Pigeon and Tree Rodent Control Services

The City of Walla Walla is seeking proposals by September 19, 2008 from qualified firms and personnel certified in the latest bird control technology to perform service work to control and eradicate feral pigeons and tree rodents on city properties within the City of Walla Walla limits.

SCOPE OF WORK

The City needs the services of a certified pest control Professional to perform the following tasks:

1. Visit all existing and potential pigeon roosting sites and areas as assigned by the City of Walla Walla to include the following:
 - a. Enclosed Mill Creek Flood Control Channel between 3rd and Rose opening to the Colville Street Bridge.
 - b. City Hall at 3rd and Rose Streets.
 - c. Emergency Services Center at 2nd and Rose Streets.
 - d. Additional sites in the City as assigned to include Mill Creek Bridges.

2. Submit for approval a written plan for feral pigeon control and eradication from these areas to include:
 - a. Clean up and removal of pigeon droppings from the sites to include disinfection of the areas and removal of nesting materials.
 - b. Placement and maintenance of bird deterrent devices.
 - c. Implementing and maintaining trapping, baiting and other nonlethal and lethal eradication programs.
 - d. Proper disposal of dead pigeons and other debris.
 - e. Provide monthly detailed reports to the City as outlined below.

3. Visit all tree rodent nesting sites and areas as assigned by the City of Walla Walla. Submit for approval a written plan for tree rodent control and eradication from these areas to include:
 - a. Clean up and removal of rodent droppings from the sites to include disinfection of the areas and removal of nesting materials.
 - b. Placement and maintenance of rodent deterrent devices.
 - c. Implementing and maintaining a trapping and lethal eradication program.
 - d. Proper disposal of dead rodents and other debris.

4. Provide a cost estimate to provide the above controls for each site/location indicated in paragraph 1 above on a monthly basis for a one year period. Upon written approval of the City, proceed with pigeon or tree rodent control within five calendar days of receipt of approval.
5. Each month provide a detailed written report in a format acceptable to the City with the following information:
 - a) Location of the sites where clean up/removal and disinfection of the pigeon droppings/nests occurred.
 - b) Locations where bird deterrent or baiting devices were placed. Results of the placement of the devices.
 - c) Locations where trapping, baiting and other nonlethal and lethal eradication programs occurred.
 - d) Quantities and location of disposal of dead pigeons and other debris.
 - e) Other information as may be requested by the City.
6. Provide a bill every 30 days for services rendered. Payment will not be made until the monthly report is received and approved.
7. Perform a site visit, develop a plan and provide a cost estimate for additional sites within 14 days of receiving a request for additional services from the City.
8. Coordinate with other pigeon control firms regarding services to businesses, industries and private parties.

The City Shall:

- 1) Provide all information on the known locations of pigeon roosting or tree rodent nesting throughout the City.
- 2) Upon request of contractor, find and provide any existing drawings of structures where pigeons roost or tree rodents nest.
- 3) Work with Downtown Foundation, businesses and School District to promulgate information on pigeon control program.
- 4) Provide payment for services.
- 5) Notify the contractor 30 days in advance when services are to be stopped.
- 6) May extend the contract for up to two years at the provided prices upon agreement with the contractor.

QUALIFICATIONS

Required qualifications for firms submitting proposals:

- 1) Have responsible person in authority that will be on site at all times with certifications in pigeon and tree rodent control to include the latest lethal and non lethal control technology to include baiting, etc.
- 2) Documented experience with similar projects in the State of Washington.
- 3) Qualified and certified staff to perform the work.
- 4) Provide evidence of Professional Liability Insurance.
- 5) Obtain advance approval from City Police Department for use of lethal control measures.

PROPOSAL SUBMITTAL

A) The following information is to be submitted as part of the proposal. The proposal is to be not more than four single-sided pages in length including single page resumes of persons to be assigned to the project. A minimum of two (2) copies of the proposal are to be provided. Other material may be attached as deemed appropriate. The proposal is to be organized into the following categories:

- 1) Approach to the Project: Describe your approach to this project and any special ideas, techniques or suggestions that you think might make the project proceed smoothly.
- 2) Experience: Describe the experience of the firm and of the individuals assigned with related projects of a similar nature.
- 3) Qualifications/Certifications: Describe your staff's unique qualifications, training, certifications and experience for this type of work. Include knowledge and use of the latest technology.
- 4) Cost per hour for work and anticipated: Provide a written proposal of the monthly costs to perform the scope of work on the following facilities:

Enclosed Mill Creek Flood Control Channel between 3rd and Rose opening to the Colville Street Bridge.
City Hall at 3rd and Rose Streets.
Emergency Services Center at 2nd and Rose Streets.

B) Deadline for submission of proposals:

- 1) Interested firms should submit proposals by **5:00 p.m. September 19, 2008** to:

Public Works Administration
City of Walla Walla
55 Moore Street
Walla Walla, WA 99362

- 2) Proposals should be marked:

"Pigeon and Tree Rodent Control Services"

SELECTION OF SERVICES CONTRACTOR

Proposals will be evaluated by a committee made up of City employees and will be evaluated on the basis of experience, qualifications, certifications, approach to the project and any innovative ideas you have for making the project go quickly and smoothly.

Final selection will be based on the lowest cost provided by the service contractor meeting all of the qualifications.

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The City of Walla Walla is seeking proposals, by September 19, 2008 from qualified firms and personnel to perform service work to control and eradicate feral pigeons and tree rodents within the City of Walla Walla limits. Request For Proposal documents and contract information can be obtained from the Public Works Administration Office at the City of Walla Walla, 55 Moore Street, Walla Walla, WA 99362.