



**CITY COUNCIL
AGENDA BILL
AB 07—05**

Meeting Date: February 7, 2007

AGENDA ITEM INFORMATION

SUBJECT: Resolution 2007-1 Facilities Use by City Employees	<i>Originator:</i>	
	Mayor	Mayor Ramsey
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST:	Other:	
SUMMARY STATEMENT: <i>Resolution 2007-1 outlines the reasons for allowing City employees the limited use of City facilities for a nominal fee as a benefit of working for the City of Long Beach. The City Attorney has reviewed the Resolution and prepared the hold harmless agreement.</i>		
RECOMMENDED ACTION: <i>Following Workshop, adopt Resolution 2007-1</i>		

RESOLUTION 2007-01

A RESOLUTION of the City Council of the City of Long Beach, Washington, amending Personnel Policies Manual by reference.

WHEREAS, at times, the Mayor and City Council would like to allow for the use of certain facilities to City Employees for a nominal fee as part of the benefits package provided to City Employees; and

WHEREAS, the City Attorney has prepared a City Facility Use Agreement and Hold Harmless release to protect the City; and

WHEREAS, the Department Heads of the City of Long Beach believe that such a benefit would be an excellent way to acknowledge the efforts of the City Employees and would serve as additional motivation and incentive for the City Employees;

NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONG BEACH, WASHINGTON, that the Personnel Policies Manual is hereby amended as follows:

Added:

6.5 City Facilities Use

- (a) Upon payment of a \$20 annual use fee and submission of a signed City Facilities Use Agreement and Hold Harmless release, City Employees may utilize the City Hoist and Hand Tools under the following conditions:
 - a. The property shall not be used by any party not a city employee.*
 - b. The city facilities will only be used for the work on the employee's personal vehicles and not for work on the property of any third party.*
 - c. The employee shall be responsible for all damages done to any city property as a result of the employees use or by any damages done by any third party person present during the employee's use of the property.**
- (b) The employee shall return the facility to the same level of cleanliness and condition as it was prior to the use.*
- (c) The City Clerk shall maintain copies of the agreements and notify the Water and Sewer Supervisor of those individual who are authorized to use the facility.*
- (d) The Water and Sewer Supervisor shall manage the program of use of City Facilities and shall take steps to assure the program is conducted within the scope of this section.*

PASSED this 7th day of February, 2007

Ayes ____ **Nays** ____ **Absent** ____ **Abstain** ____

Mayor Ken Ramsey

ATTEST:

Clerk

CITY FACILITIES USE AGREEMENT

I understand that as a City Employee I may utilize City property to wit:

Hoist and Hand tools

located at the City shop, for my own purposes, I agree that this is an additional benefit for my satisfactory performance at my job with the City of Long Beach.

I agree to abide by the following conditions:

- 1) The property shall not be used by any party not a city employee;
- 2) I will use the city facilities for my personal vehicles and not for work on the property of any third party;
- 3) I will be responsible for all damages done to any city property as a result of my use or which is done by any third party person present during my use.

HOLD HARMLESS

I will hold the City harmless from any damage or injury suffered by me or any person present during my use of City property even if I did not cause said damage or injury. I will defend the City from any claim made against it by any third party present during my use of said City property including attorney fees needed before or after litigation is commenced and other investigative expenses including the employment of experts.

Date

Employee

Print Name