

RESOLUTION NO. 03-397

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF FEDERAL WAY, WASHINGTON, CREATING A LAKE
MANAGEMENT DISTRICT ADVISORY COMMITTEE
FOR STEEL LAKE AND ESTABLISHING THE DUTIES
THEREOF.**

WHEREAS, Lake Management District Number One for Steel Lake was created for the purpose of generating revenue to provide ongoing aquatic vegetation management, community education, and other related projects; and

WHEREAS, Resolution Number 03-384 states that, attendant to the creation of the Lake Management District is the creation of an Advisory Committee;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FEDERAL WAY
HEREBY RESOLVES AS FOLLOWS:

Section 1. Creation and Purpose. There is created the Steel Lake Management District Advisory Committee to represent the property owners of the Steel Lake Management District (LMD) Number One and advise the City Council. The purpose of the Advisory Committee is to represent the property owners of the LMD to the City Council and (1) each spring, discuss with the City the proposed annual work program consistent with Ordinance Number 03-XXX and the *Steel Lake Integrated Aquatic Vegetation Management Plan* (or its successors); (2) provide input and suggestions to the City regarding the implementation of the district's annual work program; (3) work with the City in the preparation of any educational materials related to Steel Lake and the LMD; (4) each winter, review and provide input to the City on the preparation of an annual report to the City of Federal Way City Council regarding progress on the LMD work program

and the health of the lake; and (5) support an annual public meeting to brief LMD members on the contents of the annual report and related LMD activities.

Section 2. Membership.

A. Qualifications. Members of the Advisory Committee shall be selected from individuals who own property or represent government bodies that own property within the LMD. Intent of the selection process shall be to proportionally represent the various property types identified in the district assessment role. No single family and vacant property owners shall serve longer than two consecutive terms.

B. Number of Members and Terms.

1. Members. The Advisory Committee will be made up of seven members: four representing single family and vacant properties; one representing multi-family properties; one representing the Washington Department of Fish and Wildlife; and one representing the City of Federal Way.

2. Term. Each private property owner shall be appointed for a term of two (2) years.

C. Appointment. Members of the Advisory Committee shall be appointed by the City of Federal Way City Council following an open recruitment process approved by the City Council. Appointments shall be confirmed by a majority vote of the City Council. Committee members shall be selected without respect to political affiliations and shall serve without compensation.

- D. Removal. Members of the Committee may be removed by the City Manager, with the concurrence of the City Council, for neglect of duty, conflict of interest, malfeasance in office, or other just cause, or for unexcused absences for more than three (3) consecutive regular meetings. The decision of the City Council regarding membership on the Committee shall be final and there shall be no appeal. Members finding they are unable to attend regular meetings are expected to tender their resignation.
- E. Vacancies. Vacancies occurring other than through the expiration of terms shall be filled for the un-expired term in the same manner as for appointments as provided in this ordinance.
- F. Conflicts of Interest. Members of the Committee shall fully comply with RCW 42.23, Code of Ethics for Municipal Officers; RCW 42.36, Appearance of Fairness; Federal Way Code of Ethics; and such rules and regulations as may be adopted by the City Council regulating the conduct of any person holding appointive office within the City.

Section 3. Meeting Rules.

- A. Officers and Quorum. The Committee shall organize and elect from its members a Chair, who shall preside at all meetings of the Committee, and a Vice-Chair. A majority of the Committee members shall constitute a quorum for the transaction of business, and a majority vote of those present shall be necessary to carry any proposition.

- B. Meeting Schedule. The Committee shall determine a regular meeting schedule (time, place and frequency), as necessary, but no less frequent than once every three (3) months. All meetings shall be open to the public.
- C. Procedures. The Committee shall adopt such rules and procedures as are necessary for the conduct of its business and shall keep summary notes of its proceedings. The written notes shall be a public record.

Section 4. Staff Support. Administrative staff support to the Advisory Committee shall be provided by the City of Federal Way Public Works Director or his/her designee.

Section 5. Sunset. The Advisory Committee shall terminate at the same time as the Lake Management District authorization expires.

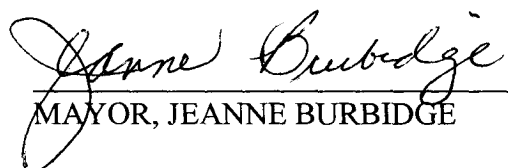
Section 6. Severability. If any section, sentence, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 7. Ratification. Any act consistent with the authority and prior to the effective date of the resolution is hereby ratified and affirmed.

Section 8. Effective Date. This resolution shall be effective immediately upon passage by the Federal Way City Council.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF FEDERAL WAY,
WASHINGTON, this 21st day of October, 2003.

CITY OF FEDERAL WAY


MAYOR, JEANNE BURBIDGE

ATTEST:


CITY CLERK, N. CHRISTINE GREEN, CMC

APPROVED AS TO FORM:


PATRICIA A. RICHARDSON, CITY ATTORNEY

FILED WITH THE CITY CLERK: 10/14/03
PASSED BY THE CITY COUNCIL: 10/21/03
RESOLUTION NO. 03-397