

CITY OF RENTON

CLASS TITLE: ANIMAL CONTROL OFFICER

BASIC FUNCTION:

Under the direction of a Police Sergeant, enforce various City regulations and ordinances governing animal control; maintain records and reports; impound, feed, clean, and dispose of animals as needed.

REPRESENTATIVE DUTIES:

Enforce City, ordinances by patrolling assigned areas; capture and impound sick, injured, stray, or trapped domestic and non-domestic animals.√

Respond to and investigate complaints from the public regarding stray, sick, injured, and mistreated animals; investigate cases of cruelty, neglect, abandonment, and barking dogs.√

Explain various ordinances regarding animal control to the public; post signs and distribute flyers and pamphlets.

Remove deceased animals from roads, private property, and other locations; assist the public in trapping domestic and wild animals.√

Destroy badly injured, diseased, or biting animals that cannot be captured.√

Quarantine animals for observation according to established guidelines.√

Prepare and maintain a variety of files, records, and reports regarding animal bites, quarantines, investigations, citations, and daily statistics.√

Transport dead animals from the City veterinarian and other locations for rendering; assist in maintaining the kennel as assigned.√

Operate and maintain an animal control vehicle; utilize a variety of animal control devices and equipment including leash, muzzle, traps, radio, and tranquilizing equipment.√

Perform related duties as assigned.

√Essential Job Function

KNOWLEDGE AND ABILITIES:**KNOWLEDGE OF:**

- Animal control regulations, techniques, and enforcement.
- City geography and street locations.
- Oral and written communication skills.
- Record-keeping techniques.
- Interpersonal skills using tact, patience, and courtesy.
- Methods, equipment, and materials used in animal care, control, and shelters.
- Health and safety regulations.
- Requirements of maintaining an animal shelter in a safe, clean, and orderly condition.
- Capture, care, handling, and feeding of domestic and non- domestic animals.

ABILITY TO:

- Enforce animal control ordinances to assure the safety and health of citizens and animals in the City.
- Learn, interpret, and apply codes, laws, regulations, policies, and procedures of animal collection, impoundment, quarantine, and disposal.
- Deal tactfully, courteously, and firmly with the public.
- Capture, handle, feed, and transport domestic and non-domestic animals.
- Respond to calls and complaints regarding animals in the community.
- Communicate effectively, both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.
- Understand and follow oral and written directions.
- Maintain records and prepare clear and concise reports.
- Observe legal and defensive driving practices.
- Work independently with little direction.
- Lift objects weighing up to 60 pounds.
- Pull an object weighing 100 pounds a distance of 50 feet.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above.

LICENSES AND OTHER REQUIREMENTS:

Valid Washington State driver's license. Stringent personal background investigation, polygraph examination, psychological evaluation conducted by a psychologist; and a medical physical, including a drug-screening test. **Must be able to qualify for the Access Certification.**

WORKING CONDITIONS:

Work is performed primarily in the field and involves considerable travel, **hazardous duty, and physical exertion on occasion.**