

CITY OF SHORELINE

PARK MAINTENANCE WORKER I

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.

DEFINITION

To perform a variety of semi-skilled work in the construction, maintenance and repair of park equipment and facilities; to operate a variety of park maintenance vehicles, equipment and tools; and to perform a variety of tasks relative to assigned area of responsibility. Perform a variety of semi-skilled and skilled work in the construction, maintenance and repair of park equipment and facilities; inspect and repair irrigation systems; drain and winterize drinking fountains, irrigation systems and restrooms; fall large trees; inspect parks and facilities for damage, vandalism, broken equipment or hazardous conditions; operates a variety of vehicles, gas powered equipment or power tools.

DISTINGUISHING CHARACTERISTICS

This is the entry level class in the Park Maintenance Worker series. This class is distinguished from the Park Maintenance Worker II by the performance of the more routine tasks and duties assigned to positions within the series including basic maintenance of landscaped areas.

SUPERVISION RECEIVED AND EXERCISED

Receives immediate supervision from the Parks Superintendent.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS *Essential responsibilities and duties may include, but are not limited to, the following:*

Essential Functions:

1. Perform maintenance, repair and landscaping duties in City parks, grounds, and related facilities.
2. Perform a variety of duties in the planting and maintenance of landscaped areas consisting of bushes, trees, flowers, shrubs, and lawns; water, mow, weed, trim, renovate, and fertilize lawns; rake leaves and clear debris from walks, fields, courts, and other facilities.
3. Install, repair, and inspect playground equipment, fences and other related parks equipment and facilities.
4. Maintain landscaped areas; oversee and participate in applying fertilizers, herbicides and pesticides as needed; inspect and repair irrigation systems.
5. Operate and maintain landscaping and maintenance equipment including City vehicles, turf mowers, blowers, weed eaters, sprayers and power tools.
6. Maintain landscaped areas; apply fertilizers, herbicides and pesticides as needed.
7. Inspect, clean, drain and repair irrigation systems; assist in irrigation system installation.
8. Maintain athletic fields; clean and maintain tennis courts.
9. Inspect parks for damage, vandalism, broken equipment or hazardous conditions and report findings to supervisor.
10. Pick up trash and remove litter from all City parks and grounds.
11. Perform routine maintenance on all park drinking fountains.
12. Understand and adhere to safe work practices and procedures.

Marginal Function:

Perform related duties and responsibilities as required.

QUALIFICATIONS**Knowledge of:**

Basic principles and practices of parks maintenance and repair.
Materials, tools and equipment used in grounds maintenance.
Basic methods and techniques of landscaping.
Occupational hazards and standard safety practices.

Ability to:

Perform semi-skilled and skilled construction, maintenance and repair of parks and related facilities and equipment.
Conduct routine inspections of parks, including equipment and facilities.
Learn to maintain and repair irrigation systems.
Learn to apply herbicide and pesticide.
Maintain landscaped areas.
Perform heavy manual labor.
Learn to operate a variety of parks maintenance vehicles, equipment and tools in a safe and effective manner.
Understand and follow oral and written instructions.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work including City officials and the general public.
Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

One year of park maintenance, landscaping, groundskeeping or similar experience.

Training:

Equivalent to the completion of the twelfth grade.

License/Certificate:

Possession of, or ability to obtain, a valid first aid/CPR certificate.
Possession of valid Washington State Driver's License

WORKING CONDITIONS**Environmental Conditions:**

Field environment; travel from site to site; exposure to noise, dust, grease; potentially hazardous chemicals; inclement weather conditions; work around heavy construction equipment; work at heights on scaffolding and ladders; work on slippery or uneven surfaces.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for walking or standing for prolonged periods of time; heavy, moderate or light lifting and carrying; pulling, pushing, reaching; kneeling; repeated bending; operating motorized equipment and vehicles; mid-range to distant visual acuity for inspecting parks and related facilities.

Note:

1. Any combination of education and experience may be substituted, so long as it provides the desired skills, knowledge and abilities to perform the essential functions of the job.
2. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities. However, some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.
3. While requirements may be representative of minimum levels of knowledge, skills and abilities to perform this job successfully, the incumbent will possess the abilities or aptitudes to perform each duty proficiently.
4. This job description in no way implies that these are the only duties to be performed. Employees occupying the position will be required to follow any other job-related instructions and to perform any other job related duties requested by their supervisor.

I have read and understand this class description.

Signature

Date