

## **Pre-membership Requirements**

- Volunteers must live or work within a reasonable response time to any station.
- Complete the application process.
- Provide a copy of valid driver's license and proof of automobile insurance.
- Pass a drug screen
- Sign a waiver giving authorization to conduct a criminal background check and a driving check.
- Pass a medical and physical, provided at The City's expense.
- Complete an informal interview and orientation.

## **Membership Requirements**

- All new volunteers will serve a probationary period of one year.
- Volunteer members must participate in a minimum of 12 drills each quarter. Any member unable to meet the minimum training requirements due to conflicts in work schedules, etc. may make arrangements to make-up the training activity approved by a Chief Officer.
- Drills are held Wednesday nights from 1830-2130 and the last Saturday of every month from 0800 hours until 1200 hours.

## **Equipment**

Protective gear and other equipment will be distributed to new volunteers upon successful completion of the pre-membership requirements, informal interview and orientation.

## **Driving Apparatus**

The ability to drive City equipment requires successful completion of required Emergency Vehicle Accident Prevention (EVAP) training, and the approval of the Fire Chief. Drivers must be 21 years of age to drive City equipment while responding to emergency calls.

## **Confidential Disclosure Report**

The City of DuPont, at the time it accepts an application for the position of volunteer or career firefighter, obtain the following information from the applicant if the applicant, when hired, may have unsupervised access to children under sixteen (16) years of age or developmentally disabled persons or vulnerable adults during the course of employment or where a volunteer may have access to groups of five (5) or fewer children under twelve (12) years of age, or three(3) or fewer children between twelve (12) and sixteen (16) years of age, or developmentally disabled persons or vulnerable adults. To comply with the statutory requirements, please provide the following information under oath:

1. Have you ever been convicted of any crime against children or other persons?  
Yes \_\_\_\_\_ No \_\_\_\_\_
2. Have you been convicted of crimes relating to financial exploitation of a vulnerable adult?  
Yes \_\_\_\_\_ No \_\_\_\_\_
3. Have you been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abused any minor?  
Yes \_\_\_\_\_ No \_\_\_\_\_
4. Have you been found, by a court in a domestic relations proceeding under Title 26 RCW, to have sexually abused or exploited any minor or to have physically abused any minor.  
  
Yes \_\_\_\_\_ No \_\_\_\_\_
5. Have you been found in any disciplinary board final decision to have sexually or physically abused or exploited any minor or developmentally disabled person or to have abused or financially exploited any vulnerable adult?  
Yes \_\_\_\_\_ No \_\_\_\_\_
6. Have you been found by a court in a protection proceeding under chapter 74.24 RCW, to have abused or financially exploited a vulnerable adult?  
Yes \_\_\_\_\_ No \_\_\_\_\_

Dated: \_\_\_\_\_

A p p l i c a n t :

\_\_\_\_\_

Dated: \_\_\_\_\_

W i t n e s s e d :

\_\_\_\_\_

A crime against children or other persons is defined by the statute as:

“a...conviction of any of the following offenses: aggravated murder; first or second degree murder; first or second degree kidnapping; first, second, or third degree assault; first, second, or third

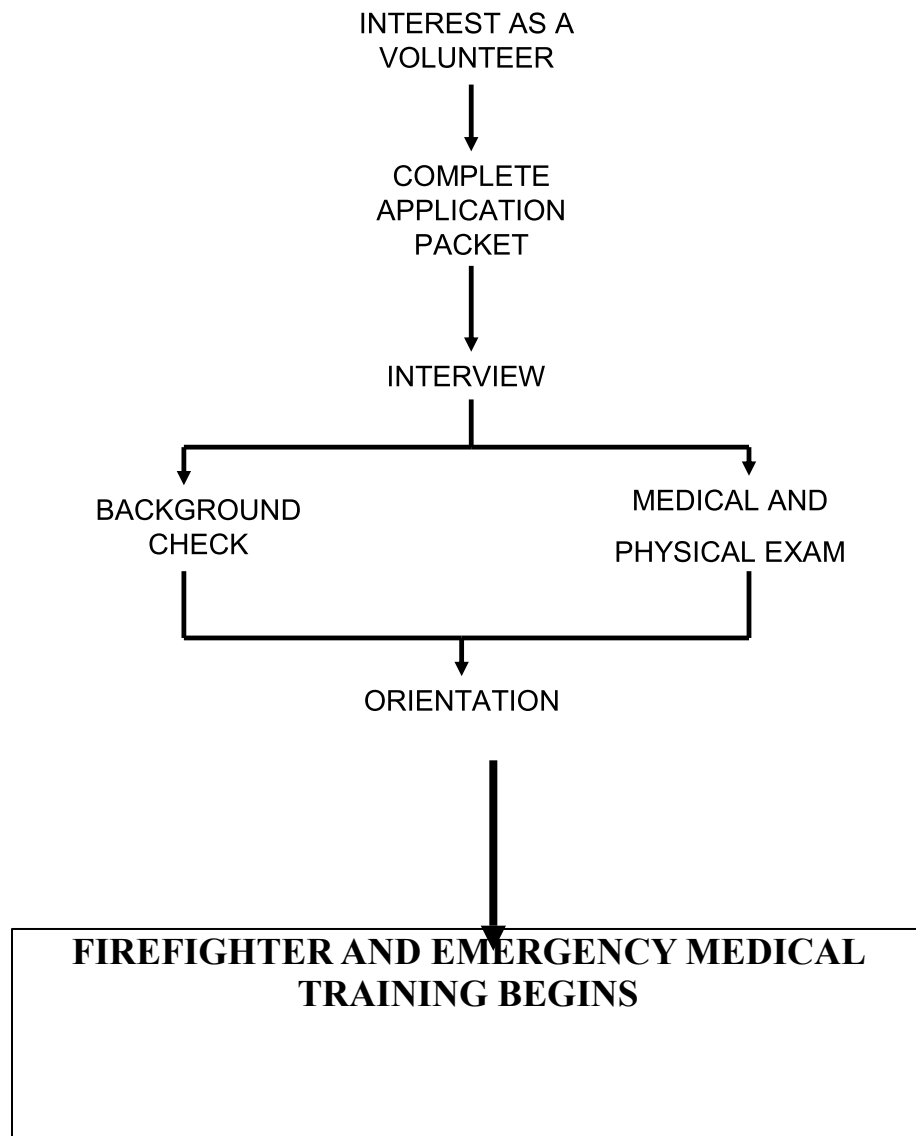
degree rape; first, second, or third degree rape of a child; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minor; first or second degree criminal mistreatment; child abuse or neglect as defined in RCW 26.44.020; first or second degree custodial interference; malicious harassment; first, second, or third degree child molestation; first or second degree sexual misconduct with a minor; first or second degree rape of a child; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation of child abuse restraining order; child buying or selling; prostitution; felony indecent exposure; or any of these crimes as they may be renamed in the future.”

A crime relating to financial exploitation is defined by statute as:

*“...conviction for first, second, or third degree extortion; first, second, or third degree theft; first or second degree robbery; forgery; or any of these crimes as they may be renamed in the future.”*

If you are offered a position as a paid employee or volunteer with The City, the City will submit an inquiry to the Washington State Patrol to conduct a records check to verify the answers provided above. You will be notified within (10) ten days after a response is received from the State Patrol of the nature of the response and be provided a copy, at your request. The City will use this information and record only to make the initial employment decision and for no other purpose.

# VOLUNTEER ACCEPTANCE PROCESS



## **MISSION STATEMENT**

The City of DuPont Fire Department is dedicated to providing professional services with compassion and integrity.

### **ABOUT THE DEPARTMENT**

The City of DuPont Fire Department is a combination fire department that employs 3 full-time career Lieutenants, six full-time career firefighters, one Fire Prevention Specialist, two Chief Officers as well as Reserve and Volunteer Firefighters. In 2006 the department will break ground on its new two-story headquarters fire station consisting of four bays, large training room/EOC and administration area consisting of approximately 15,000 square feet. The construction will also include a new three story training tower and drill ground for training purposes. In 2005 the department took delivery of a new 2004 Pierce Arrow XT, a Scott air trailer and we are proposing to purchase an aerial apparatus for delivery in 2008/09

The department is progressive and seeks volunteers that understand the Demand and Commitment fire department and respects all members of the organization whether career, reserve or volunteer. The department remains committed to accountability, professionalism, and strong community relations.

Additional information can be obtained by contacting Christopher P. Jensen, Fire Chief at 253-964-8414

## **VOLUNTEER REQUIREMENTS**

Volunteers are an integral part of the service provided by the City of DuPont Fire Department and are a valuable asset to the community. In making application to join the City as a volunteer, there are certain requirements that must be met.

### Membership requirements

1. Must be 18 years of age or older
2. Must live or work within The City.
3. Complete an application.
4. Pass drug screen.
5. Provide copy of valid driver's license and proof of automobile insurance.
6. Complete an authorization to conduct a criminal background check and a driving record check.
7. Interview and attend an orientation session.
8. You may attend weekly drills as an observer until all eligibility requirements have been met.

## **BENEFITS**

Besides the personal satisfaction you will receive from providing a truly significant service to your fellow citizens and your community, and the camaraderie with fellow volunteer and career members, the following benefits are available to volunteer members.

1. Enrollment in the Volunteer Firefighters Relief and Pension program. This program provides protection for all firefighters and their families from death, sickness, injury or disability arising in the performance of their duties as firefighters.
2. The City provides an Employee Assistance Program. An EAP is a confidential and professional assessment, counseling and referral service that will assist you and your family members in identifying and solving problems that may be affecting the quality of your life or job performance.

3. Participate in a volunteer reimbursement program. Earn a stipend for attendance at training drills, responding to call, helping with community service projects, etc. and receive a reimbursement check quarterly.
4. Training opportunities which could lead to career opportunities for those who are interested.

## **OTHER OPPORTUNITES**

Besides fire and emergency medical service functions, there are several other volunteer opportunities with The City of DuPont. Each of these areas is an integral part of the services offered by the City.

### **Support Team**

Team members may respond to the scene of an incident to provide support services such as providing food and drink to the working crew. Individuals who do not wish to actively fight a fire are encouraged to be part of the support team. Members of support services are required to attend First Aid/CPR training, passport accountability and incident command training so they are familiar with fire ground operations.

### **Civic Opportunities**

The City is well respected in the community and participates in numerous civic activities including the Fourth of July parade, fire prevention week activities, guest speakers at various organization meetings, open house, etc. In addition, the help is also needed in these areas.

### **City of DuPont Firefighters Association**

Membership as volunteer with The City automatically qualifies a member in the Firefighters Association. The Association is governed under Association Bylaws. Board members are elected for a one-year term and have executive authority for the operation of Association business.

The Association is a non-profit organization and is funded through community donations and grants. The Association reinvests the donations into the purchasing of life saving equipment, sponsorship of annual events and Association banquet, and other activities that benefit the Association, City and the community as a whole.

As an Association member, members are encouraged to take part in the various short-term and long-term committees, Board activities, fund-raisers and other support activities geared toward furtherance of the Association and The City Fire Department.

## Come Join Us!

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DuPont Washington 98327  
253-964-8414