

City of Bellingham Process to Appoint an Interim Council Member

**Process and Public Notice Following Death of Councilmember
Excerpted from City of Bellingham Home Page
March 2007**

Acknowledging the loss of a valued and vital member of their team, City Council members on March 14 approved a process to appoint an interim Council member which by city charter must be completed within 30 days of the vacancy. To be considered for this appointment, potential candidates submit the required application form by 10 a.m. March 28. Council will host a special meeting on April 4 to hear applicant presentations and make a selection. The person appointed to the interim position serves from the date of appointment until the person elected in the November 2007 general election takes office on November 27, which is the date the election results are expected to be certified.

- [Details about appointment process \(PDF\)](#)
- [Required application form \(PDF\)](#)
- [Ward 4 Map \(JPG\)](#)

Process for Appointment to Vacant Council Position
Approved March 14, 2007

Pursuant to City Charter Sect. 2.06 (see next page) City Council has 30 days from occurrence of the vacancy to fill the vacant Council position. Thirty days expires on April 11, 2007.

- I. Application period – Open immediately with applications due no later than 10:00 am on Wednesday, March 28. Applications will be accepted at the City Council office. Applicants shall complete the Application for Appointment to Interim City Council 4th Ward Representative Position which can be found on the City’s website or obtained at the Council Office. Applications are a public record subject to public disclosure and will be printed in the Council agenda packet for the April 2, 2007, City Council meeting.
- II. Public presentation by candidates at a special meeting April 4, 2007, 7:00 p.m., in City Council chambers. Candidates will be allowed 5 minutes for a presentation to City Council on their interest and qualifications for this position.
- III. City Council will adjourn to executive session following the candidate presentations to evaluate qualifications of the candidates.
- IV. Final action appointing a candidate to elective office shall be taken in the open public meeting.
 - Any Council member may nominate a candidate
 - Nominations do not require a second
 - Candidates are voted on in order of nomination
 - As soon as one candidate receives a majority vote the Council president declares him or her appointed and there is no vote on the remaining candidates
 - If the City Council cannot agree after 30 days have passed, then Mayor selects from those candidates nominated by members of City Council.
- V. The person appointed to the interim City Council 4th Ward position serves from the date of appointment until the person elected in the November 2007 election takes office, November 27, 2007, the date the election results are certified and the person is qualified.

City of Bellingham Charter
Section 2.06 Elected Officers—Vacancies

Should a vacancy occur in the office of any City elected official pursuant to the provisions of state law or this Charter, that vacancy shall be filled under the provisions of this section.

A vacancy in the office of any City elected official shall be filled for the remainder of the unexpired term, if any, at the next municipal general election; but the Council, or the remaining members thereof, by majority vote, shall appoint a qualified registered voter to fill the vacancy until the person elected to serve the remainder of the unexpired term takes office. A vacancy in a ward council position shall be filled by the appointment of a qualified registered voter of that ward.

If at any time the membership of the Council is reduced below the number required for a quorum because of vacancies therein, the remaining members, nevertheless, by majority action, may appoint additional members to fill the vacancies until persons are elected to serve the remainder of the unexpired term.

If, after 30 days have passed since the occurrence of a vacancy, the Council is unable to agree upon a person to be appointed to fill a vacancy in the Council, the Mayor shall make the appointment from among the persons nominated by members of the Council.



Bellingham City Council
 City Hall, 210 Lottie Street
 Bellingham, WA 98225
 Phone (360) 676-6979 Fax (360) 738-7418

**APPLICATION FOR APPOINTMENT TO INTERIM
 CITY COUNCIL 4TH WARD REPRESENTATIVE POSITION**
(Please Type or Print Clearly)

City of Bellingham Charter
 2.05 Eligibility To Hold Elective Office

No person shall be eligible to hold elective office unless he is a registered voter of the City and a resident of the City for one year next preceding his election. Residence and voting within the limits of any territory which has been included in, annexed to, or consolidated with the City is construed to have been residence within the City.

No City elected officer shall hold any other office or employment within the City government.

Name: _____

Street Address: _____

Mailing Address (if different): _____ Zip Code: _____

Home Phone: _____ Work: _____ E-Mail: _____

Are you a resident of the City of Bellingham, 4th Ward? YES NO

Are you a registered voter? YES NO

How long have you lived in Bellingham? _____

Neighborhood in which you reside _____

Occupation (If retired, please indicate former occupation): _____

Education: _____

Professional / Community Activities: _____

Qualifications Related to Position: _____

Describe why you are interested in this interim position: _____

Do you or your spouse have a financial interest in, or are you an employee or officer of any business or agency which does business with the City of Bellingham? YES NO

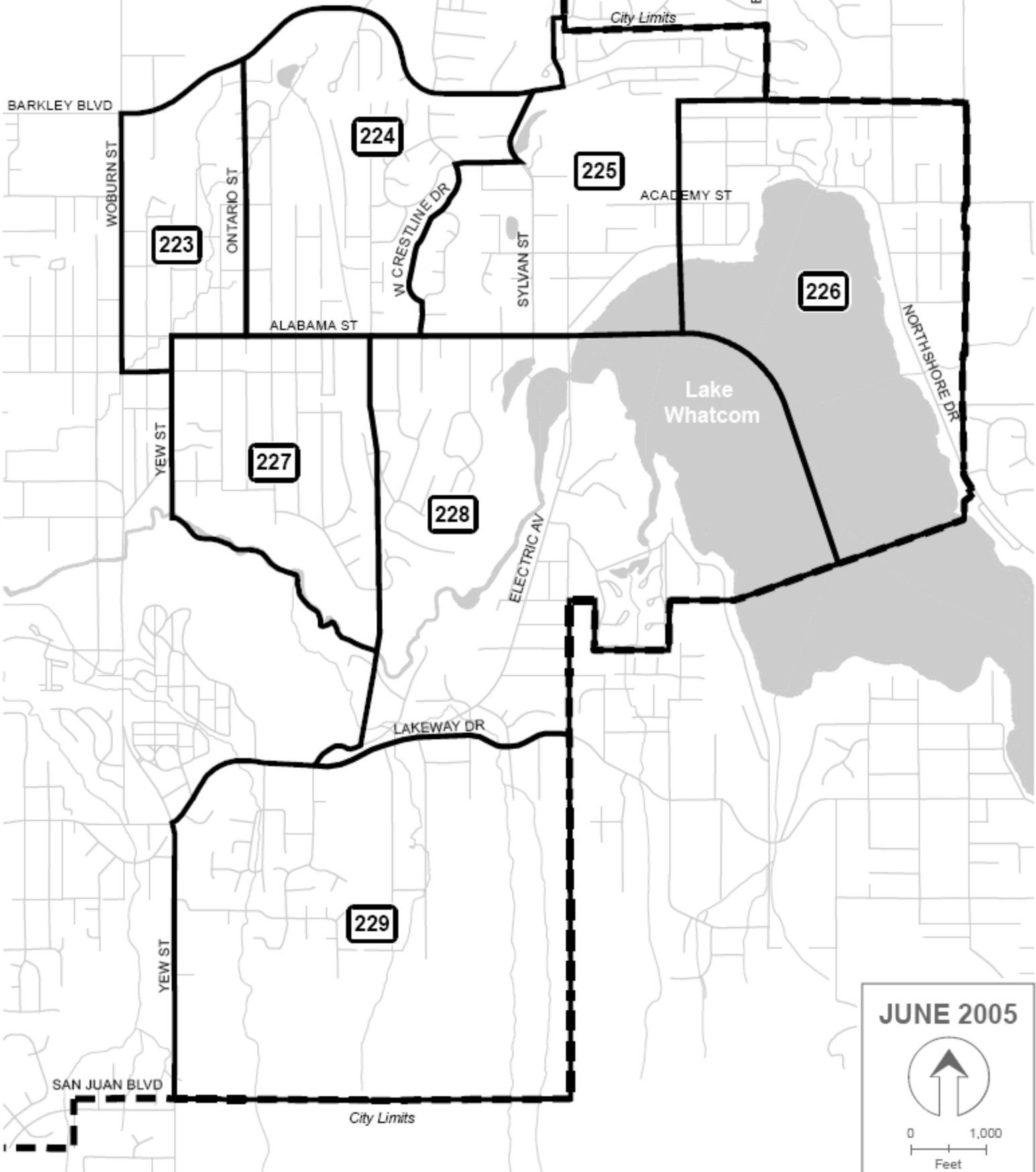
If yes, please explain: _____

 Today's Date

 Signature of Applicant

NOTE: AS A CANDIDATE FOR APPOINTMENT, THE ABOVE INFORMATION WILL BE AVAILABLE TO THE CITY COUNCIL, MAYOR AND THE PUBLIC.

City of Bellingham Council Ward #4



JUNE 2005



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