

Public Records Act – Beyond the Basics

Presented By



WASHINGTON ASSOCIATION OF PUBLIC RECORDS OFFICERS

Thursday, October 7, 2010 - 9 a.m. to 4 p.m.

WAPRO Board

President

Ramsey Ramerman,
City of Everett

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City of Lakewood

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King County

Kristal Wiitala,
DSHS

Elena Ramirez,
Franklin PUD

Annual Business Meeting

12 pm – 1 pm

AGENDA

- Treasurer's Report
- Approval of Budget for 2010-2011
- Elections
- WAPRO Committees
- Adjourn

Registration Cost is only \$150 and includes:

- WAPRO Membership from 12-2010 to 11-2011
- Lunch
- Training Material

Registration deadline is **September 24, 2010**. Registration **after September 24** is **\$175**.

There are no prerequisites to attend. Space is Limited. Register Today!

Training Location

Clover Park Technical College
McGavick Center
4500 Steilacoom Boulevard
Lakewood, WA 98499

Hotel Accommodations

Make reservations by September 22, 2010 to receive reduced rate.
LaQuinta Inn and Suites Lakewood
11751 Pacific HWY SW, Lakewood, WA 98499
Phone (253) 582-7000

Training Topics

“Beyond the Basics” will cover all new material not covered in WAPRO’s PRA 101 or 201. The morning will include two general sessions covering:

- Social Media
- Case Law Update and Question and Answer Session

The afternoon will have break-out panel sessions on:

- Human Resource Records (Expert Panel)
- Health Care Records (Expert Panel)
- Law Enforcement and Jail Records (Expert Panel)
- Legislative Fixes for the Public Records Act (Roundtable Discussion)
- Strategies for Dealing with Challenging Requests and Requesters (Roundtable Discussion)

Approved for 1
CMC Experience
Point. CLE
credits pending.

Presenters Include: Alice Bush, *City of Lakewood*, Amy Cleveland, *City of Olympia*, Amy Eiden, *King County Prosecuting Attorney's Office*, John Clark, *Attorney General's Office*, Lindsey Downs, *Snohomish County Prosecutor's Office*, Timothy Lang, *Attorney General's Office*, Sofia Mabee, *Summit Law Group*, Sven Peterson, *Foster Pepper PLLC*, Ramsey Ramerman, *City of Everett*, Kristal Wiitala, *Department of Social & Health Services*, Kelli Williams, *King County*

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REGISTRATION:

Services provided by **Washington Cities Insurance Authority (WCIA)** www.wciapool.org

- Once you get to the website:
- **Step One:** On WCIA webpage, right-hand side, click **"Training Schedule."**
- **Step Two:** Forward click to the month of **October**
- **Step Three:** Scroll down to the title: **WAPRO Public Records Act – Beyond the Basics**
- **Step Four:** Click: **"Sign Up"**

Note: Each individual requires their own personal "user name and password" for training registration. The system does not allow for multiple registrations under the same user name and password.

First time registering online?

- **Click** "First Time Online Registration", complete participant form, creating user name & password.

Registered on the WCIA website before?

- Enter your personal user name and password

Questions regarding Registration, please contact:

Maria Orozco, WCIA Member Services Assistant at mariao@wciapool.org or (206)·575·6046 ext. 241.

Note: Registration after September 24 will cost \$175.

CANCELLATION:

- Alternates will be accepted, although Membership will not be reassigned to the alternate.
- If you wish to cancel, Email Maria Orozco at mariao@wciapool.org by September 24.
- **Cancellations received after September 24 will be charged \$150.**

PAYMENT:

- Attendees will be invoiced following the event (make sure you have provided your email with your registration)
- If you wish to pay in **advance** of the training, make Checks payable to **WAPRO**

Mail to:

Washington Association of Public Records Officers

P.O. Box 4234

South Colby, WA 98384

WAPRO EIN # 27-1561928

WAPRO TRAINING AND MEMBERSHIP QUESTIONS:

- **Contact Ramsey Ramerman, WAPRO President at RRamerman@ci.everett.wa.us, if you have any questions on issues other than registration.**