



TRANSPORTATION AND L AGR 0.00

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Douglas County

Return document to: Land Services Director, Douglas County Dept. of Transportation & Land Services

Document Title: Intergovernmental Cooperative Agreement
Reference Number of Related Document: N/A
Grantor: Douglas County; City of Bridgeport; City of East Wenatchee; Town of Mansfield; City of Rock Island; Town of Waterville
Grantee: N/A
Legal Description: N/A
Parcel Number: N/A

INTERGOVERNMENTAL COOPERATIVE AGREEMENT AMONG DOUGLAS COUNTY, THE CITY OF BRIDGEPORT, CITY OF EAST WENATCHEE, TOWN OF MANSFIELD, CITY OF ROCK ISLAND AND TOWN OF WATERVILLE FOR THE PURPOSE OF ADMINISTERING SURCHARGE FUNDS GENERATED AS A RESULT OF RCW 36.22.178

This agreement is entered into between the Douglas County and the cities/towns of Bridgeport, East Wenatchee, Mansfield, Rock Island and Waterville for the purpose of creating an intergovernmental agreement for the use of funds created through the surcharge of ten dollars for each document recorded through the County Auditor's office to fund housing programs for very low income persons throughout Douglas County.

WHEREAS, the Washington State Legislature passed Substitute House Bill 2060 (RCW 36.22.178) during the 57th Legislative Session and Governor Locke signed the bill on April 2, 2002.

WHEREAS, this bill authorizes a ten dollar surcharge on documents recorded through the County Auditor's office for the purpose of providing funds for housing programs for extremely low and very low income persons and

WHEREAS, various housing funds have either been cut back or require matching funds and

WHEREAS, there are housing needs and opportunities throughout the county, including within urban areas where public services and facilities are available to very low income families,

NOW THEREFORE, in consideration of the mutual housing benefits for very low income persons living throughout the entire Douglas County area, the above partners agree as follows:

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1. The purpose of this agreement shall be to provide for the administration and expenditure of revenue generated from the recording surcharge authorized under the provisions of Substitute House Bill 2060.

2. That portion of the revenue generated from the surcharge that is allocable to very low income housing needs within Douglas County shall be collected by the Douglas County Auditor and held in single fund by the Douglas County Treasurer, to be drawn upon by the parties to this agreement for use as provided under the terms of this agreement.

3. Expenditure of the funds collected from the recording surcharge shall be used for the following purposes set forth in Substitute House Bill 2060:

- (a) Acquisition, construction, or rehabilitation of housing projects or units within housing projects that are affordable to very low-income persons with incomes at or below fifty percent of the area median income;
- (b) Supporting building operation and maintenance costs of housing projects or units within housing projects built with housing trust funds, that are affordable to very low-income persons with incomes at or below fifty percent of the area median income, and that require a supplement to rent income to cover ongoing operating expenses;
- (c) Rental assistance vouchers for housing projects or units within housing projects that are affordable to very low-income persons with incomes at or below fifty percent of the area median income, to be administered by a local public housing authority or other local organization that has an existing rental assistance voucher program, consistent with the United States department of housing and urban development's section 8 rental assistance voucher program standards; and
- (d) Operating costs for emergency shelters and licensed overnight youth shelters.

4. To ensure that housing needs are met throughout Douglas County and its cities, the funds shall be distributed using the following regional allocation process:

- (a) Funding allocations shall be determined once each calendar year, during the autumn. It is the intent of the parties that allocation decisions will be made by December 1 of each year.
- (b) Allocation decisions shall be made by the Douglas County Regional Council in accordance with the adopted procedures of the Council. There is no administrative appeal of an allocation decision.



- (c) A notice of availability of funds shall be distributed to the parties to this agreement and persons and organizations that may have an interest in available funding. The notice will disclose the availability of applications to request funds, the estimated amount of funding available and the application process, including key dates.
- (d) Application forms will be standardized and required to be submitted in an electronic format for distribution to Regional Council members.
- (e) Agencies and organizations submitting applications are responsible for demonstrating compliance with the permissible uses of the funds as specified in RCW 36.22.178(1)(a) through (d).
- (f) Applications will be distributed to Regional Council members for their consideration.
- (g) The Regional Council will convene for the purposes of deciding on funding allocation.
- (h) Agencies and organizations submitting applications are responsible for compliance with all other applicable laws and standards. The Regional Council may require the execution of agreements and disclosure statements as appropriate in the administration of the program and as a prerequisite to the distribution of funding.
- (i) The Regional Council shall authorize the County Treasurer to distribute funds once all requirements have been met.
- (j) Agencies and organizations receiving funds may have requirements for performance reporting.

5. It is the intent of the Parties that:

- (a) Funds will be made available to a variety of housing providers.
- (b) Funds will not be dedicated to any single project for multiple years or for multiple years to a few large projects.
- (c) Projects will receive funding just one time.
- (d) Project funds extended to any one project will be capped to assure that other priority projects can be funded.

6. This agreement shall remain in full force and effect until:

- (a) Three years from the effective date of this Agreement; or,
- (b) The parties agree in writing to terminate this agreement upon not less than ninety (90) days prior, written notice provided to each party to this Agreement.

7. For the purposes of R.C.W.39.34.030(4)(a), the Douglas County Board of Commissioners is designated as the administrator responsible for overseeing and administering the joint or cooperative undertaking contemplated by this agreement (i.e., the joint designation of an administering agency to administer and expend the revenues



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generated by the recording surcharge as provided in this agreement). Property acquired with funds disbursed under this Agreement shall be acquired by each recipient as individual entities and not as a joint or cooperative undertaking pursuant to this Agreement. Each recipient is responsible for compliance with all applicable laws, record keeping and reporting relating to the use of the funds allocated and expended under the terms of this agreement.

8. These funds will be collected by Douglas County and held in a single fund by the Douglas County Treasurer. Funds will be distributed by the County Treasurer only upon receipt of written instructions from the Douglas County Regional Council.

9. This agreement shall become effective upon approval by the parties and recording with the Douglas County Auditor.

Dated at Waterville, Washington this 6 day of April 2004.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Mary Hunt
Mary Hunt, Chair

Dane Keane
Dane Keane, Vice Chair

Ken Stanton
Ken Stanton, Member

ATTEST:

Dayna Prewitt
Dayna Prewitt, Clerk of the Board



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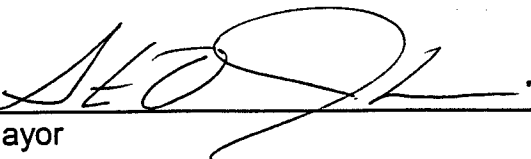
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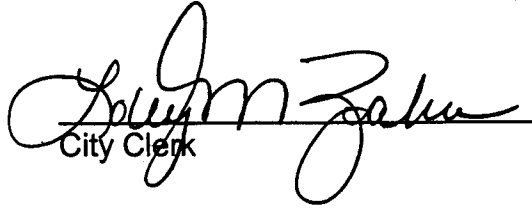
Douglas County

Approved by the CITY OF BRIDGEPORT City Council this 28th day of April 2004.



Mayor

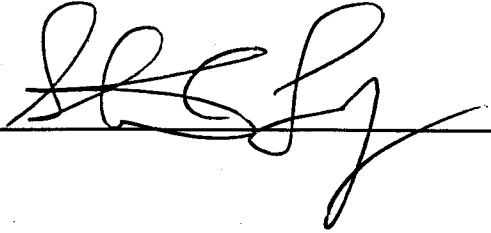
ATTEST



City Clerk

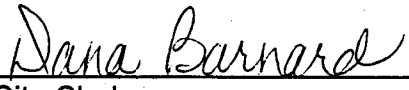


Approved by the CITY OF EAST WENATCHEE City Council this 11th day of May 2004.



Mayor

ATTEST



City Clerk



Approved by the TOWN OF MANSFIELD Town Council this 8th day of June 2004.

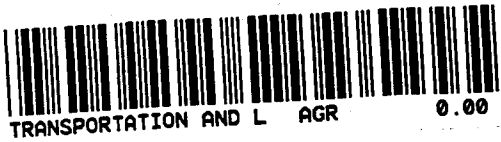
Tom Shell

Mayor

ATTEST

Dicia Sima

Town Clerk



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Douglas County

Approved by the CITY OF ROCK ISLAND City Council this 27 day of May
2004.

Angela C. Larson
Mayor

ATTEST

City Clerk



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Approved by the TOWN OF WATERVILLE Town Council this 17th day of May 2004.

[Signature]
Mayer

ATTEST

[Signature]
Town Clerk