

City of University Place Policies & Procedures

Chapter: Chapter 05: Operations/Departmental Procedures

Section: 05.02.005 Public Works & Engineering

Effective Date: 02/07/06

Revises or Supersedes: n/a

SERVICE CLUB SIGNS

1. PURPOSE

The purpose of this policy is to allow service clubs that service the City of University Place to post their club logo and an information sign indicating only their regular meeting place, dates, and times in a public location. The purpose includes recognizing the valuable public service these organizations provide to the community and as a means to encourage more volunteerism in the community.

2. REFERENCES

Title 13.20, of the University Place Municipal Code, the University Place Public Works Code authorizes the City Engineer to regulate object in the city rights-of way.

3. DEFINITIONS

Service Club: Service club means an international non-political, non-sectarian, not-for-profit organization with the primary goal of providing services that directly benefit University Place.

4. POLICY

In accordance with University Place Municipal Code Title 13.20, Article 8, it shall be the policy of the Community Development Department to permit the placement of service club signs on composite signs designated or constructed and maintained by the City on public property or on public easements. The Community Development Department shall regulate the placement of service club signs in accordance with the following procedures:

5. PROCEDURES

The Community Development Department shall erect and maintain with help from service clubs composite signs at appropriate locations within the city on which service clubs may post their logos and an information sign indicating place, time, and date of regular meetings.

Service clubs will be invited to place their service club signs on the composite signs. Unless a service club is already located on a composite sign or has secured a composite sign location, the location of logos on the composite signs will be assigned by random.

Service clubs would be allowed to locate two metal signs on each composite sign, a logo sign not to exceed +/- 20 inches and a 4" tall rectangular sign below the logo sign indicating place and time of regular meetings.

The City reserves the right to remove, relocate, or alter the service club composite signs at any time. If a composite sign is removed or altered in such a way to cause the removal of one or more service club signs, the City will make reasonable efforts to return the signs to the service club.