

Pre-application Meeting Request

Fee: \$100.00 (\$50.00 credit upon submittal of application)

All items must be filled out, and a site plan must be submitted with this request. Please see other side of this sheet for site plan requirements. You will receive written notice of your meeting date and time. Your meeting may be scheduled up to 28 days from the time DCD receives your request. Any omission will cause a delay in scheduling your meeting. Return to address above.

FOR OFFICIAL USE ONLY

Received by: _____

Receipt #: _____

Applicant

Representative, if applicable

Mailing Address

Mailing Address

City, State, Zip

City, State, Zip

Phone: _____

Phone: _____

Project Name: _____

Proposed Use: _____

Address or location of property: _____

Assessor's Account Number: _____

Will project be served by public sewer? _____

Who does (or will) provide your water service? _____

Which planner have you been working with (if any) _____

Is this request a result of an enforcement action? _____

SITE PLAN REQUIREMENTS

The site plan shall include the following items:

- a. Scale: 1" = 50' or less
- b. North arrow
- c. Vicinity map
- d. Property line locations and dimensions
- e. Abutting roadways
- f. All existing and proposed easements, roads, and driveways
- g. All existing and proposed building structures
- h. All existing and proposed drainfields
- i. All existing and proposed wells and well radii
- j. All existing and proposed buffers, open space, fences, sidewalks, and parking areas
- k. All existing and proposed drainage facilities
- l. Shorelines, creeks, streams, lakes, ponds, wetlands, and other bodies of water along with their ordinary high water line and associated buffers
- m. Steep slopes greater than 15% and their associated buffers
- n. Waterfront projects shall show all structures on adjacent properties

If you have any questions regarding the required site plan, please contact the Current Planning Division, Kitsap County Department of Community Development, at (360) 876-7181.

Sample

Site

Plan