



BENTON COUNTY PLANNING DEPARTMENT

INFORMATION HANDOUT FOR APPLICANTS OF COMMERCIAL SAND AND GRAVEL PITS, STONE QUARRIES AND OTHER MINERAL EXTRACTIONS

This handout is designed to assist you in preparing your application for either commercial sand and gravel pits, stone quarries or other mineral extractions within the GMA Agricultural Zoning District. Applications may be submitted to the Benton County Planning Department, 1002 Dudley Avenue, Prosser WA 99350 between 8 a.m. and Noon and 1 p.m. and 5 p.m. or to the Benton County Building Department, 5600 W. Canal Place, Kennewick WA 99336 between 9 a.m and Noon and 1p.m. and 5 p.m.

Please have the following information with you when you come to the office to submit your application. If any of this information is not available we may not be able to process your application.

1. **A complete application form.** Including a scaled drawing showing in detail the location of any existing and proposed structures, roads, pits, etc.
2. **A report prepared by a "Qualified Professional" describing the nature of the resource(s) and its long term commercial value.** Said report must be accompanied by documented verification (i.e. Licenses and/or Certificates) that the individual who wrote the report is a Professional, qualified to determine the nature and commercial value of the resource.
3. **A description of the surrounding land uses** within a 500' radius of the subject parcel. Provide a map or graphic with explanatory text.
4. **Additional information** and/or permits may be required from other agencies such as, but not limited to; the Benton County Building Dept., the Benton Franklin District Health Dept., the Washington State Department of Health, Department of Ecology, or the respective city.

Upon acceptance of your application a file will be setup and the application routed to various reviewing agencies. Each agency will review your application and provide the planning department with their comments.

APPEAL: Anyone aggrieved by the Director's decision shall have 20 calendar days from the date of the decision to appeal to the Board of Adjustment. The Board shall conduct a public hearing on the request pursuant to Section 11.52.131BCC, upon receipt of a \$100.00 appeal fee. **(THIS FEE IS NON-REFUNDABLE).**



Any questions regarding this process should be directed to the Benton County Planning Department, 786-5612 - Prosser or 736-3086 - Tri-Cities. Our office hours are 8 a.m. to Noon and 1 p.m. to 5 p.m. Monday through Friday, except Holidays.



JURISDICTIONS TO BE CONTACTED

BENTON COUNTY PLANNING/BUILDING DEPARTMENT

Planning Annex, 1002 Dudley Avenue, Prosser WA 99350

Prosser - 786-5612

Tri-Cities - 736-3086

Building Department, 5600 W. Canal Place, Kennewick WA 99336

Prosser - 786-5622

Tri-Cities - 735-3500

BENTON COUNTY FIRE MARSHAL - the Fire Marshal works out of the

Benton County Building Department

5600 W. Canal Drive, Kennewick, WA 99336.

Prosser - 786-5622

Tri-Cities - 735-3500

BENTON FRANKLIN DIST. HEALTH DEPT.

Kennewick Office - 582-7761 - 800 West Canal Drive, Kennewick WA 99336

Prosser Office - 786-1633 - 310 7th Street, Prosser WA 99350

Prosser Office Hours - Mon., Tues., Thurs. 9-10:30 a.m.

DEPARTMENT OF NATURAL RESOURCES

2211 Airport Road

Ellensburg WA 98926

509-925-6131

DEPARTMENT OF ECOLOGY

15 W. Yakima Ave., Suite 200

Yakima WA 98902

509-575-2800

BENTON COUNTY PLANNING/BUILDING DEPARTMENT
TERRY A. MARDEN, DIRECTOR

PLANNING
PLANNING ANNEX
P O BOX 910, 1002 DUDLEY AVENUE
PROSSER, WA 99350
PROSSER OFFICE: (509) 786-5612
FROM TRI-CITIES: (509) 736-3086
FAX: (509) 786-5629

BUILDING
KENNEWICK ANNEX
5600 W. CANAL PLACE, STE. C 105A
KENNEWICK, WA 99336
TRI-CITIES OFFICE: (509) 735-3500
FROM PROSSER: (509) 786-5622
FAX NUMBER: (509) 736-2732

**APPLICATION FOR COMMERCIAL SAND AND GRAVEL PITS,
STONE QUARRIES AND MINERAL EXTRACTION SITES**

1. **Name and Address** of Applicant: _____

Phone Number: Home: _____ Work: _____
2. **Legal owners name and address:** _____

Telephone Number: Home: _____ Work: _____
3. Legal description or Parcel Numbers of property on which mineral extraction/use will occur.

4. Total acreage of parcel involved _____ What type of Mineral Resource (i.e. sands, gravel): _____

5. Current status as a commercial site: Active _____ Inactive _____ New _____
Currently used as a private resource: Yes _____ No _____
Surface Mining Permit Number issued by the Department of Natural Resources (if any): _____
Date Issued: _____
6. Estimate the amount of Mineral Resource that exists on the Subject Property (provide in cubic yards): _____
If the site is an active mineral resource area estimate the amount of mineral resource that existed prior to extraction and provide the amount extracted to date: _____

7. List utilities currently serving subject property:
WATER: Well _____ Private System _____ City System _____
SEWER: Septic Tank _____ City Sewer _____ Private System _____
POWER: PUD _____ REA _____
PHONE: Yes _____ No _____ Name of Utility _____
GAS: Yes _____ No _____ Name of Utility _____
CABLE: Yes _____ No _____ Name of Utility _____
IRRIGATION: Yes _____ No _____ Name of Utility _____



8. Zoning Classification of property: _____
9. Describe all existing improvements and uses currently on the subject property:

10. Describe existing land uses on lands adjacent to and within 500 feet of subject property:____

11. Attach a site plan of the property, drawn to a scale of one inch equals 100 feet (1" = 100'), unless otherwise specifically approved by the Planning Department, showing the following information:
- A. Dimensions of the property.
 - B. Location and size of existing improvements.
 - C. Location and size of the mineral resource area to be protected and its location relative to existing buildings and property lines.
 - D. All street, roads, easements, and rights-of-way located on or adjacent to the subject property. (All structures, roads, and easements must be properly labeled.)
 - E. All natural features such as water bodies, wetlands, creeks, canals, ditches and steep slopes.
12. Attach the report prepared by a Qualified Professional describing the nature of the resource(s) and its long term commercial value.

COMMENTS OR PERTINENT INFORMATION:

If you have any comments or pertinent information that may affect the decision of this application please provide on a separate sheet of paper.

I certify that the information given above is true and complete to the best of my knowledge.

PLEASE SIGN AND THEN PRINT YOUR NAME.

_____	_____	_____
Applicant's Signature	Print Name	Date
_____	_____	_____
Legal Owner's Signature	Print Name	Date
_____	_____	_____
Other's Ownership Interest	Print Name	Date